

BOARD OF EDUCATION SD NO. 40 (NEW WESTMINSTER)

Operations Policy and Planning Committee

Tuesday, October 10, 2017 7:30 pm

School Board Office

Location: 811 Ontario Street, New Westminister

AGENDA

Item	Action	Info	Presenter	Attachment
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The New Westminister School District recognizes and acknowledges the Qayqayt First Nations, as well as all

1. Approval of the Agenda	X		J. Janzen	
2. Correspondence				
3. Reports from Senior Management				
a) Operations Update		X	K. Lorenz	Encl Pg
b) Business Company		X	K. Lorenz	Encl Pg

WHEREAS the Board of Education of School District No. 40 (New Westminister) as the sole shareholder of the School District No. 40 Business Company intends to dissolve the Business Company;

AND WHEREAS the Board of Education for School District No. 40 (New Westminister) as the sole shareholder, authorize the Directors of the School District No. 40 Business Company to transfer all outstanding liabilities to School District No 40 New Westminister;

NOW THEREFORE be it resolved that the Secretary Treasurer be directed to take all necessary steps to dissolve School District No. 40 Business Company as Division 8 of Part 6.1 of the School Act.

c) Hume Park Home Learners		X	K. Lorenz	Encl Pg
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4. General Announcements

5. New Business

a) Duty to Document

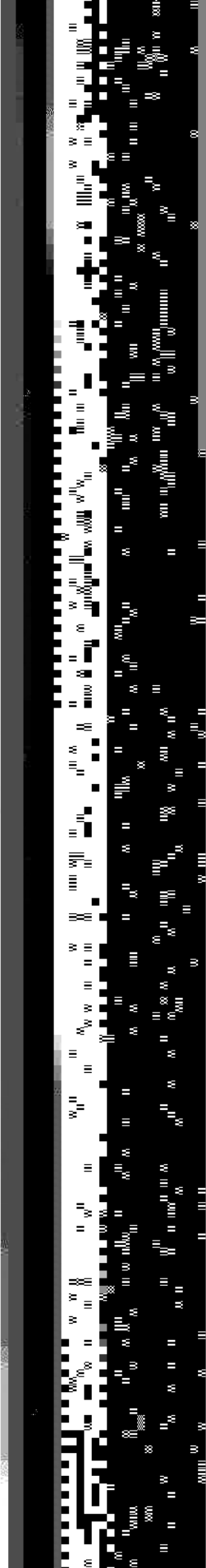
X

M. Ewen

Encl Pg

THAT the Operations Policy and Planning Committee recommend to the Board of Education for School District No. 40 (New Westminster) that the Board develop a Duty to Document Policy on the Duty to Document Board decisions and retention of School District decision making records, and that the Board determine what areas and/or what items should be specified in such a policy.

6. Adjournment



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School District No. 40 (New Westminster)

Supplement to: OPERATIONS POLICY & PLANNING COMMITTEE

Date Sunday, November 13, 2017



School District No. 40 (New Westminster)

- μ understand and respect the distinction between a transitory record and a non-transitory record;
- μ preserve all records that are potentially relevant to an access request once the requests received;
- μ respond in an open, accurate and complete manner to access requests and
- μ dispose of records only where there is legal authority to do so.

In this increasingly complex world I believe that we have a duty to be much more transparent and much more forthcoming, not just informing the public about our decisions but the reasons for those decisions and the options that were considered.

In late August 2016 I went over to Victoria to meet with the Deputy Commissioner of Office of the Information and Privacy Commissioner. I went over as an individual Trustee and made it clear to those that I met with that I was acting as an individual Trustee, and that I was preparing information to take forward to the New Westminster Board of Education to propose developing a Duty to Document policy. They are very willing to help the Board of Education develop a Duty to Document policy. They suggested that we could look at a couple of different areas.

