

**BOARD OF EDUCATION  
SD NO. 40 (NEW WESTMINSTER)  
OPERATIONS POLICY AND PLANNING COMMITTEE  
AGENDA**

Tuesday, October 13, 2020

6:15 pm

9 L D : H E H [

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

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**Pages**

1. Approval of Agenda

6:15 PM

Recommendation:

b. Operations Update (B. Ketcham)

7:10 PM

i. October 2020 Operations Update

42

September 30, 2020 Financial Report

44

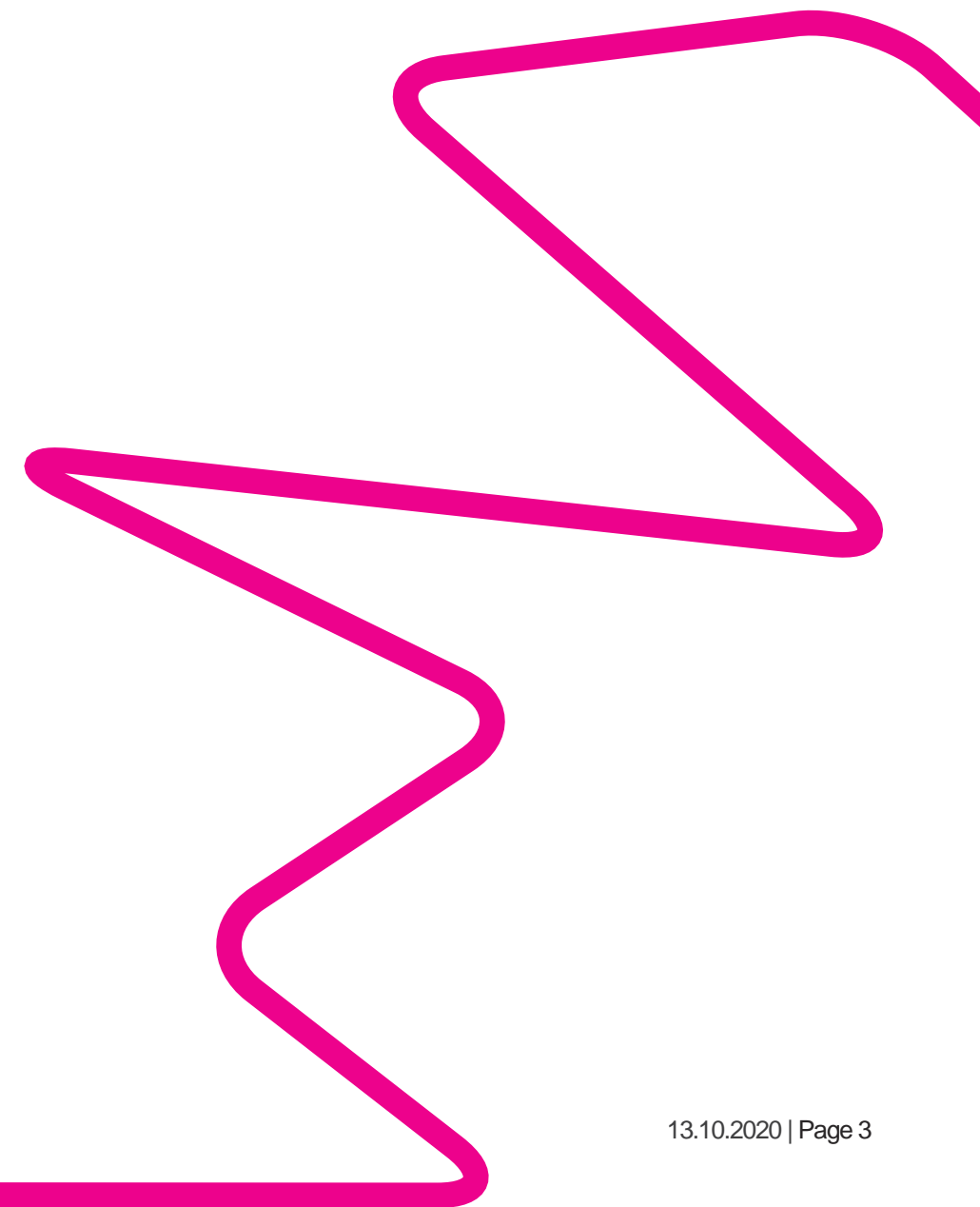


01 Schematic Design Review

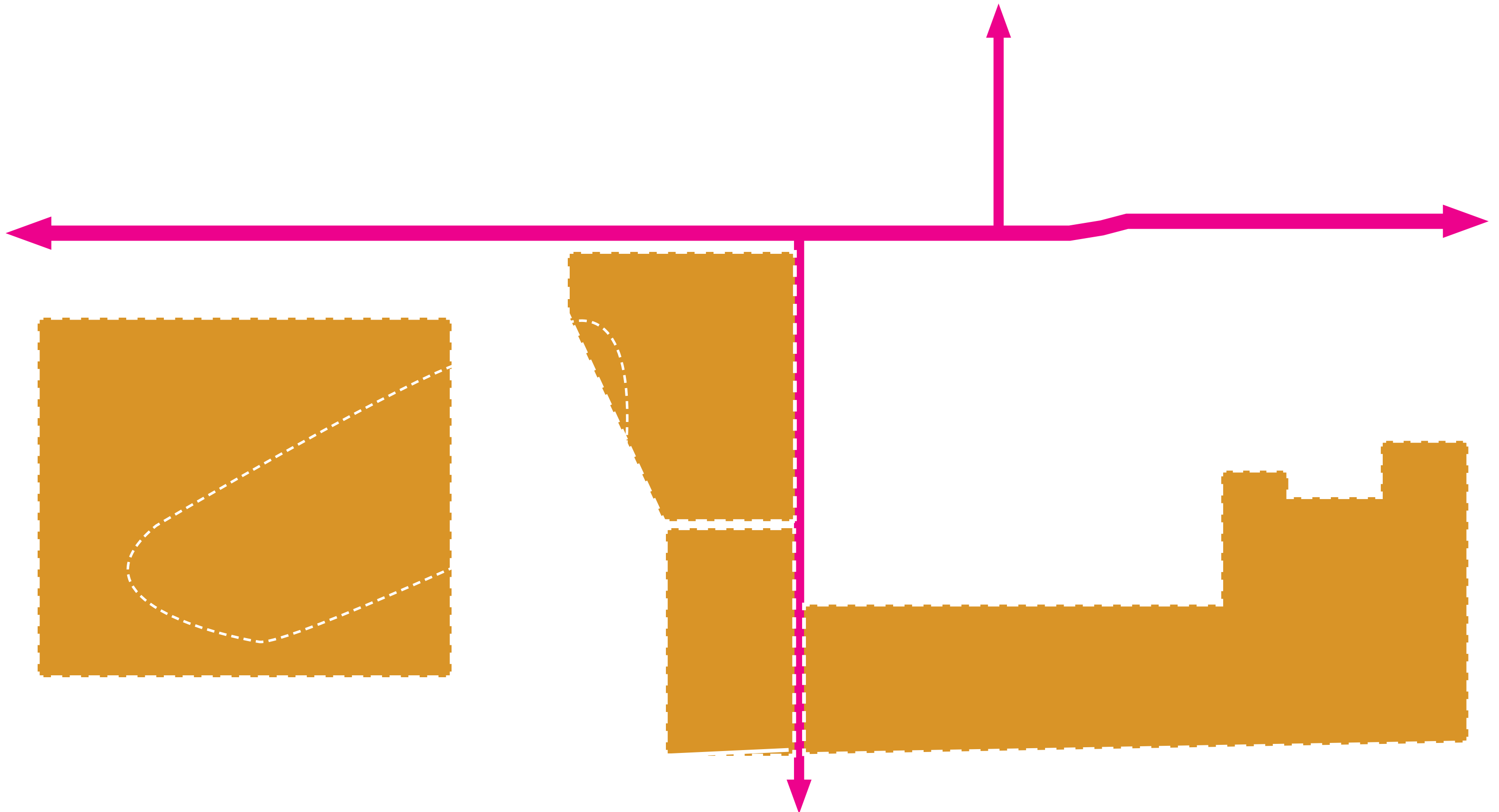
02 Approach to Phased Site Development

Ap Appendices

# 01











School Demolition and Interim Condition

7KH ¿UVW VWHS WRZDUG PPHRULDOLJDWLRQ LV WDNHQ DV WKH VFKRRO LV FDUHIXOO\ GHPROLVKHG JRQH E\ JRQH WR DYRLG





Additional Demolition Budget Items

Estimated - Hardscape \$84,825.00

Estimated - Softscape \$11,600.00

Total - \$96,425.00

Memorialization Landscape Budget

Estimated - Hardscape \$300,050.00

Healing & Reconnection

community. pathways and in these spaces to create a non-linear pattern of discovery, recognition and learning. Signage is included that explains the importance of the site with QR code to allow groups/ individuals to register stories and memories about the site.

Objectives

- Establish the underpinning concept



Plan Legend

Hardscape:

1HZ 3DUNLQJ /RW

Lawn

Existing Retained Tree

Proposed Tree (Feature)

Proposed Tree (Site Struct.)

Raised Metal Planters

Initial Gabion Basket Amphitheatre installatio

Raised Metal Planters + Trees - Park

# Phase 2 | 'Reconciliation & Reforestation'

## Storytelling and Participation

'HHSHQLQJ WKH SHUVRQDO FRPPXQLW\ DQG FXOWXUDO UHFRQQHFWRQV WR WKH VLWH DQG LWV KLVWRU\ ZKLOH FRQWLQXL  
Key plazas and gathering spaces are implemented or enhanced and individuals or groups associated with the site are encouraged to plant individual trees or groves that support the species  
VHOHFWLRQ DQG VWUXFWXUH RI WKH PDVWHUSODQ /LNHZLVH HQJUDYHG VWRQHV DQG SODTXHV UHSUHVHQWLQJ VSHFL¿F V  
pre-determined palette of species / materials.

## Objectives

- Reinforce the underpinning concept of reconnection and healing E\ LQVWDOOLQJ SHUPDQHQW VLWH JDWKHULQJ VSDFHV IHDWXUHV DQG ¿QLVKHV
- Evolve the memorialization process - Provide options for individual/community memorialization which contribute to the overall vision and include:  
! & LW\ 1:66 & RPPXQLW\ \*URXS DQG ,QGLYLGXDO WUHH GRQDWLRQ DQG SODQWLQJ SURJUDP 2QJRLQJ PHPRULDO SOD  
! 3ODFHPHQW RI SK\VLFDO HOHPHQWV WKDW EXLOG RQ NQRZQ VWRULHV RI WKH VLWH RU WKDW FRQWULEXWH QHZ R
- Increase site's green infrastructure through robust addition of trees and plantings.
- Enhance connectivity WR DQG EHWZHHQ WKH FRPPXQLW\ FXOWXUDO JURXSV VLWH XVHV DQG LQGLYLGXDOV LQFOXGLQJ LPSURY

## Design Elements

- ‡ 0HPRULDO :DOO ¿QLVKHV DQG H[SDQVLRQ RI DVVRFLDWHG SOD]D DUHD 6HOHFWLRQ RI TXRWHV WR LQFOXGH RQ PHPRUL
- 'First Clearing' plaza paving and permanent setting of didactic elements
- ‡ \$PSKLWKHDWUH VHDWLQJ ZDOOV FRPSOHWHG DQG ,VRODWLRQ +RVSLWDO SOD]D OHDUQLQJ VSDFH HQKDQFHG ZLWK SHUP
- ‡ )HDWXUHV DW 2ULJLQDO &HQWUH RI 'RXJODV &HPHWHU\ LQFOXGHV VHDWLQJ SDYLQJ DQG HQJUDYHG TXRWH
- Ancestral Altar/Martyr's Shrine and associated paving and planting
- ‡ 5H¿QLVKLQJ RU UHORFDWLRQ UHSODFHPHQW RI DOO VWHSV DQG SHUPDQHQW SDWKZD\V
- ‡ 3ODQWLQJ RI DGGLWLRQDO IHDWXUH WUHHV DVVRFLDWHG ZLWK PHPRULDOL]DWLRQ DQG VLWH RU KLVWRULFDO LGHQWL¿
- ‡ 3ODQWLQJ RI WUHHV FRQWULEXWLQJ WR WKH VLWH V VWUXFWXUH LQFOXGLQJ DORQJ VLGHZDON DORQJ 1 6 D[LDO URXWH
- Hedge plantings within Douglas Cemetery zone



92










92

93





# Phase 2 | 'Reconciliation & Reforestation' - Precedent Imagery

**Plan Legend**

**Hardscape:**

-  Plaza Improvements
-  Plaza
-  Pathway
-  Axial Route Improvements
-  Memorial Wall Finishes
-  Amphitheatre Seating Wall
-  Benches
-  Memorial Paving Inlay
-  Proposed Final Signage

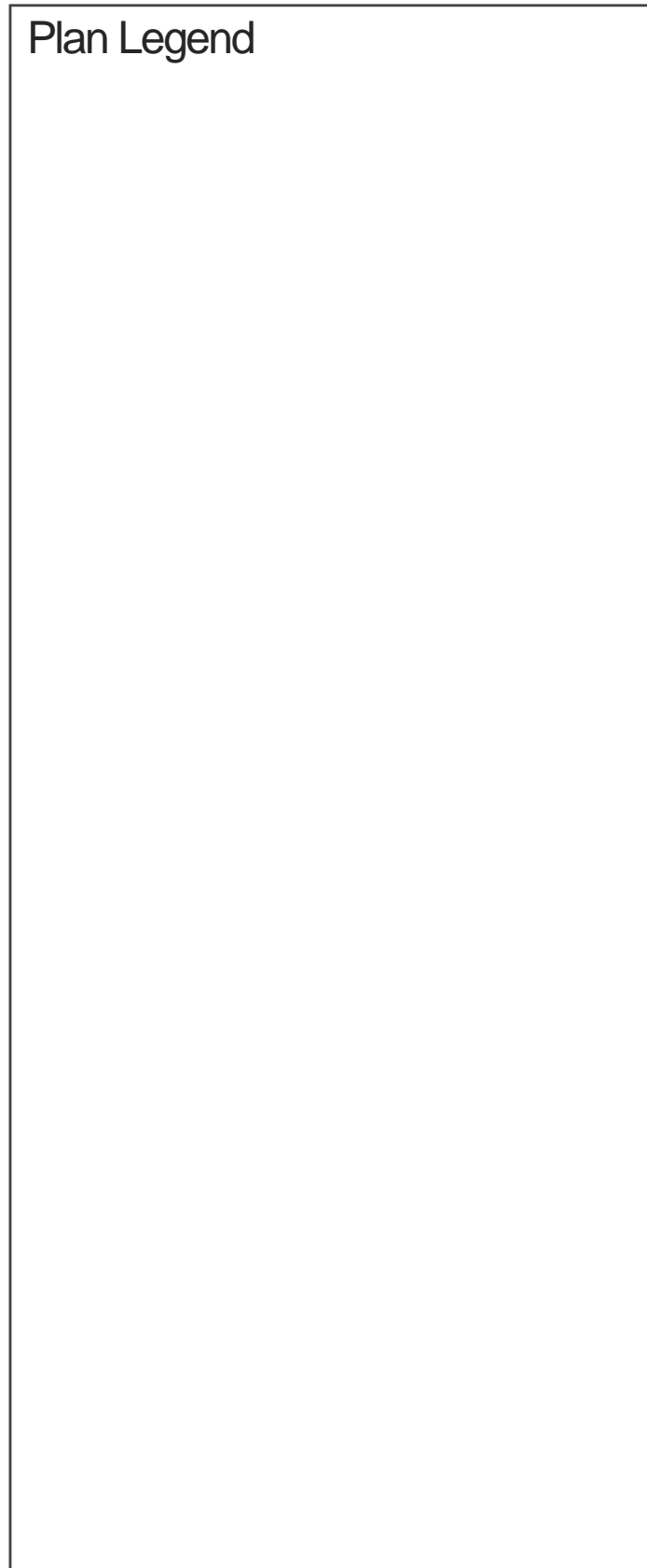
**Softscape:**

-  Linear hedges
-  Proposed Tree (Feature)
-  Memorial Tree Plantings
-  Proposed Tree (Site Struct.)









Gateway Plaza Staggered Design

Shared-surface street installation at School - N-S Axis





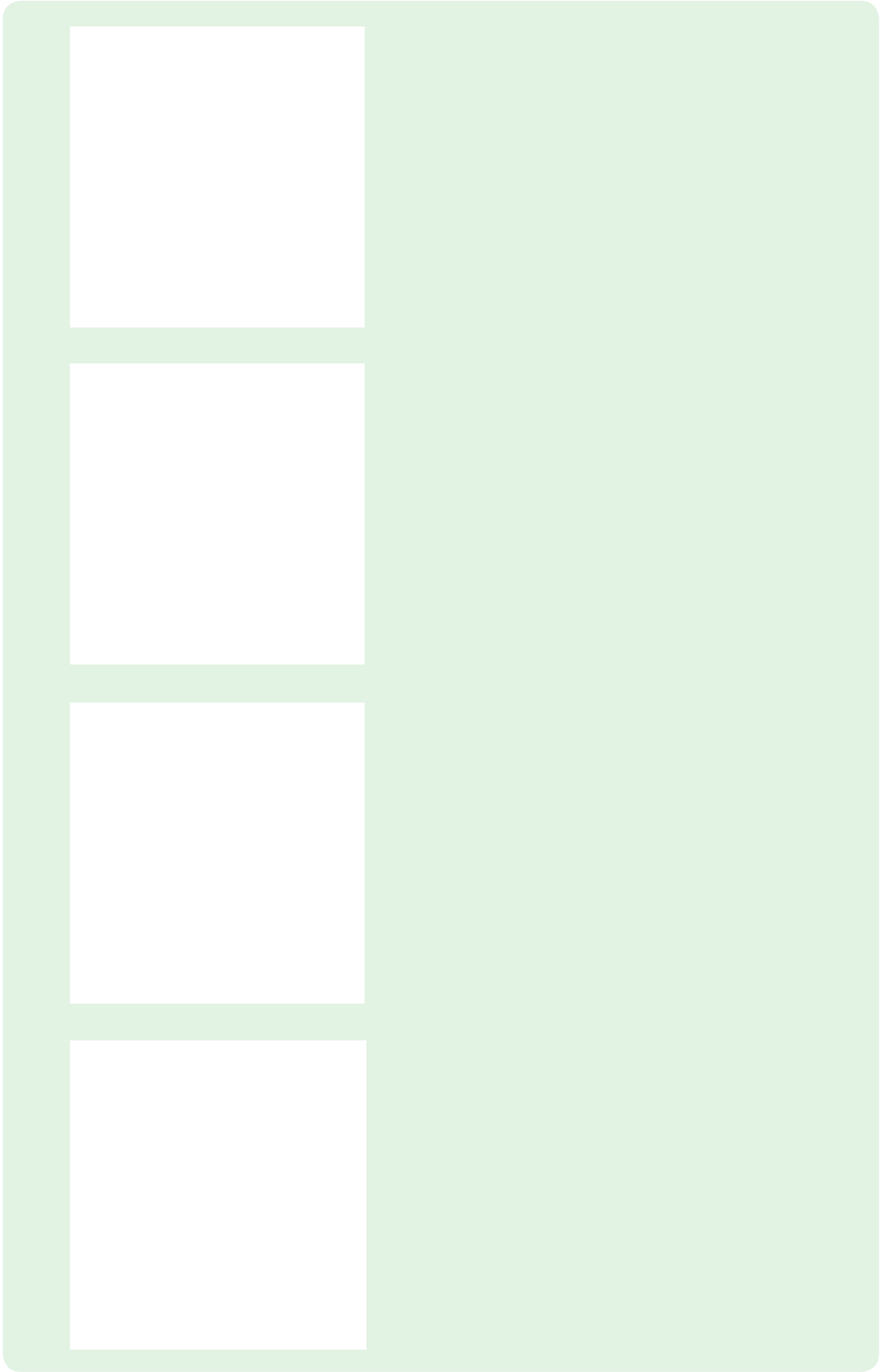
The memorialization area should:

- ◆ Preserve oral tradition by integrating storytelling through the site design.
- ◆ Create a non-static dialogue that engages the community and bridges the gap between all generations.
- ◆ Act as a gathering space where diverse community members can come together to  
VKDUH H[SHULHQFHV ZKLOH DOVR DOORZLQJ IRU SHD
- ◆ 3URYLGH DQ RSSRUWXQLW\ IRU H[SHULHQWLDO OHDU  
FXOWXUDO VKDULQJ DQG IDFLOLWDWH VHOI UHÀHFW
- ◆ Be a welcoming space that people enjoy visiting.
- ◆ Be inclusive and accessible to all, including people with disabilities.
- ◆ Recognize the diverse cultural heritage of the site and ensure that First Nations,  
&KLQHVH 6LNK -DSDQHVH &DQDGLDQ DQG RWKHU F  
disabled, youth, the elderly and the general community feel a sense of belonging  
to the memorialization area.
- ◆ 5HÀHFW WKH ORQJ DQG GLYHUVH KLVWRU\ RI WKH VL  
various groups in the pre and post-colonial development of New Westminster.
- ◆ Ensure that visitors to the space are reminded that the space is meant to respect  
and honour those who were buried there.









Phase One | Table of Estimated Costs

Assumptions/Exemptions

## PROJECT STATUS REPORT

Project	Project Name McBride Replacement	Project Description	Construction of new building and demolition of existing			Project Dashboard Green: As planned Yellow: Corrective Action Being Taken Red: Executive Attention Required
Date	October13, 2020	Year	2020	Scope		Budget : f0.8

## PROJECT STATUS REPORT

*The table below provides further detail regarding the project schedule.*

Task	Completed by	Status Oct.13/20
<b>Phase one new school</b>		
Excavation, shoring, micro piling, formwork for foundation	Last week August 2020	Complete
Slab on grade	Mid-September 2020	As planned
Steel structure including decking	1 <sup>st</sup> week of March 2021	As planned
Roof	2 <sup>nd</sup> week April 2021	As planned
Exterior windows and exterior building envelope	Last week August 2021	As planned
Interior finishes	2 <sup>nd</sup> week December 2021	As planned
Occupancy	Mid December 2021	As planned
<b>Phase two -demolition &amp; completion of landscaping</b>		
Demolition	Mid-April 2022	









## New Westminister Secondary School Replacement Project SD 40 Board Report #32

6. Communications
  - a) General

7. Work Completed or Underway
  - September Achievements:

New Westminster Secondary School Replacement Project  
SD 40 Board Report #32







New Westminister Secondary School Replacement Project  
SD 40 Board Report #32

Kitchen

Kitchen



# New Westminister Secondary School Replacement Project SD 40 Board Report #32

Performing Arts

Gymnasium Floor Installation

New Westminster Secondary School Replacement Project  
SD 40



# New Westminister Secondary School Replacement Project SD 40 Board Report #32

Career Technical Education

Wood Work Shop





# New Westminister Secondary School Replacement Project SD 40 Board Report #32

Paving Service Lane

# Operations Update

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Capital Projects, Operat

## Capital planning

### COVID- 19

We have built hand sanitizer station for each entrance of our schools. We have installed portable hand wash stations in all of our portables. We are in the process of installing new sinks at Glenbrook and Queensborough Middle schools. The maintenance department has installed plexiglass at all our sites and spit guards.

We have changed almost all of our filters to MERV13 and we are doing a 2- hour purge taking the outside air at 100% into the school before school starts and after school.

Custodial hours have been adjusted and 6 more custodians have been hired to accommodate day schedules while staff and students are in the building, to ensure constant cleaning and disinfection throughout the day. Custodial staff have had meetings and training to review cleaning and disinfecting procedures. We have received the new Electro Static back pack sprayers and all sites now have one.

Electrostatic sprayers to assist in disinfection and cleaning of classrooms have arrived. One was ordered for each site and are currently now in use.

Signage and arrows have been installed at all sites.

We are in the process of applying for permits for the sewer and water to the Qayqayt Elementary school portables for a wash cart that has been ordered and will be here by December.

Work on outside learninh1.9(d4.7(e)06mr)1.4() 5e) - 7.5s)27(a) - 1Tc (n)4.8)01.9(1k)9( m) - 1.3(r)8( a)6.6()10.





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School District No. 40 (New Westminster)



# Technical Services Update

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## Technical Services (TIS), Operations and Planning Updates

### Google to Microsoft Transition

- ¾ Working with the District Leadership Team on setting expectations and realistic timelines for the migration of services and data.
- ¾ Change management remains a focus, especially around staff training.
- ¾ TIS working to cope with volume of requests during Startup and COVID-19 impactsX
- ¾ Professional development (PD) is an area of focus; TIS working with the Learning Team to develop PD plans for the School Year which includes parents, students and staff – Train the Trainer model to be implemented for and Teto





# Child Care Update

# Moving forward

• CHILD CARE WORKING GROUP

• COLLABORATION WITH CITY OF NEW WESTMINSTER

• SCHOOL DISTRICT SURVEY TO ASSESS CURRENT COMMUNITY NEEDS

• MONITORING OF ENROLLMENT TRENDS

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## School District No. 40 (New Westminster)

Supplement to: OPERATIONS POLICY AND PLANNING COMMITTEE

Date: October 13, 2020

Submitted by: Maryam Naser, Associate Superintendent

Item: Requiring Action    Yes                      No                      For Information

Subject: Child      &are Update

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### Background:

**At its January 15, 2019 Operations and Policy & Planning Committee meeting, the Board carried the following recommendation:**

THAT Staff be directed to pursue the addition of child care spaces by applying for Ministry of Children and Families new spaces funding as presented, and by pursuing partnership with the City of New Westminster for McBride Elementary School, as presented AND FURTHER the addition of child care spaces as presented, be at no cost to the Board.

**The four locations identified for pursuit of Ministry funding were: Richard McBride, Queensborough Middle School, F.W. Howay and Connaught Heights. The minutes of the January 15, 2019 Operations and Policy & Planning Committee meeting can be found in the attached Appendix A.**

**The following summary is provided as an update to the Board:**

<b>Richard McBride</b>	<ul style="list-style-type: none"><li>• Application submitted and approved: \$1,938,840</li><li>• City of New Westminster contribution: \$1,100,000</li><li>• 15 additional spaces opening mid-November</li></ul>
<b>F.W. Howay</b>	<ul style="list-style-type: none"><li>• Current enrollment not at full capacity</li><li>• Additional spaces being offered through waitlist</li><li>• School pending enrollment review</li></ul>
<b>Connaught Heights</b>	<ul style="list-style-type: none"><li>• Application in progress for 25 additional spaces (Ages 3-5) to be submitted by November 1, 2020</li></ul>
<b>Queensborough</b>	<ul style="list-style-type: none"><li>• 30 new spaces added through City/School District collaboration opening November 1</li><li>• City of New Westminster projects in progress</li><li>• Continued District/City collaboration</li></ul>

**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION  
OPERATIONS POLICY and PLANNING COMMITTEE**

**Tuesday, January 15, 2019, 7:30 PM  
School Board Office  
811 Ontario Street, New Westminster**

<b>PRESENT</b>	Anita Ansari, Vice Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Trustee	Kim Morris, Secretary-Treasurer
	Danielle Connelly, Trustee	Maryam Naser, Associate Superintendent
	Gurveen Dhaliwal, Trustee	Caroline Manders, Recording Secretary
	Mark Gifford, Chair	Guests:
	Mary Lalji, Trustee	Dave Crowe, Director of Capital Projects
	Maya Russell, Trustee	Grant Lachmuth, Black Wolf Consulting

**REGRETS**



c. Operations Update

Secretary-Treasurer Morris presented the Operations Update.

i. Statement of Financial Information Report

The 2017-2018 Statement of Financial Information (SOFI) Report was presented.

Visitor Kelly Slade-Kerr asked about a teacher who has \$11,580 in expenses, which is significantly higher than other teachers. Secretary-Treasurer Morris indicated that there are rigorous checks & balances in place regarding approval for expenses.

It was also highlighted the \$422,000 expense from Yellowridge Design Build Ltd. which was billed well after the project was completed. Morris advised there is ongoing discussion with Yellowridge; the District is not out-of-po.

*Minutes –*



By consensus, staff will researching walking and other strategies for traffic calming and reduction, as well as working with Principal to work with Parent Advisory Council.

c. Expanding Child Care Proposal

Secretary-Treasurer Morris provided a review of the meetings and timeline since October 30, 2018 relative to the Board's motion to add 100 child care spaces in New Westminster.

Ministry of Child and Family Development has a 'new spaces fund', which could \$500,000 and \$1,000,000 grants.

The City of New Westminister's priority for child care is in the Queensborough area.

Staff advised that the City may support the District with the child care initiative at Richard

