MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
OPERATIONS POLICY & PLANNING COMMITTEE

Tuesday, April 13, 2021, 6:30 PM
Via Webex Livestream

PRESENT

Gurveen Dhaliwal, Chair
Dee Beattie, Vice Chair
Danielle Connelly, Trustee
Mark Gifford, Trustee
Mary Lalji, Trustee
Maya Russell, Trustee

Karim Hachlaf, Superintendent
Bettina Ketcham, Secretary-Treasurer
Maryam Naser, Associate Superintendent
Robert Weston, Executive Director of Human Resources
Caroline Manders, Recording Secretary
Guests:

- Preparation for demolition is underway - demo permit has been applied for.
- Building envelope work has begun.
- Summer break work planning will commence late April, early May, which will start the surface preparation.

ii. NWSS Project Update

Director of Capital Projects Crowe explained that the demolition of the former school site is very complex; the Massey Theatre needs to be made a stand-alone building as it currently shares utilities with the former school site. Work on the new school's deficiency list is now down to 40 items. There is a two-year warranty period on the building so any required repairs will be covered by the warranty.

b. Operations Update

i. Facilities Report March/April 2021

Secretary-Treasurer Ketcham indicated that the District received a $1.6 million upgrade funding for HVAC improvements at Queensborough Middle and Lord Tweedsmuir schools. Additional requests from the District for major capital projects, including the Queen Elizabeth expansion project, will be forthcoming from the Ministry in early May. In preparation for the 2021-22 school year, portables have been procured to ensure that school sites will have sufficient capacity. The 2021-22 budget process is now underway.

Secretary-Treasurer Ketcham explained that the COVID-19 reporting requested by the Ministry is not unusual, and will help the District identify any budget-related concerns.

ii. March 31, 2021 Financial Report

Secretary-Treasurer Ketcham provided highlights:

- Revenue:
  - 3 months remaining of budget year and 30% left of budget (Operating Budget).
  - NWSS Site has been rented out to filming opportunities prior to it being decommissioned.
- Expenses:
  - On-target.
  - Salaries: are tracking well with 3 months remaining of the school year:
    - Substitute Salaries: sit higher though not a concern
  - No other areas were highlighted of concern.

iii. TIS Update

Associate Superintendent Naser highlighted the following:

1.

Minutes

Moved and Seconded

CARRIED UNANIMOUSLY

Moved and Seconded

CARRIED UNANIMOUSLY

Moved and Seconded

CARRIED UNANIMOUSLY

Moved and Seconded

CARRIED UNANIMOUSLY

b. COVID-19 Funding

Trustee Connelly introduced the two motions, which resulted from a March 21, 2021 report from BCSTA President Stephanie Higginson.

Moved and Seconded

CARRIED UNANIMOUSLY

MOTION WITHDRAWN

6. Old Business

Nil.

7. Question Period (15 Minutes)

Nil.

8. Adjournment

The meeting adjourned at 9:05pm.