

DISTRICT FACILITY USE OF SCHOOLS AND GROUNDS

Background

Under the School Act, the Board of Education is obligated to provide facilities and grounds sufficient to conduct

3.2 District programs – all other district-supported programs, services or initiatives.

3.3 All other outside user groups.

Despite historical rights and use, any user may be bumped from a particular time, day or facility or grounds based on the priority use noted above. The District will do its best to provide as much notice as possible.

4. User groups interested in booking space within a school or school board facility must follow the process outlined on the District website, working in collaboration with the Facility Rental office or other designated assign, in order to ensure:
 - 4.1 Applications have been submitted in full, within the defined time-frame required
 - 4.2 Any and all fees (including possible damage deposits) have been paid in advance of use
 - 4.3 Event coordinators have been briefed on Terms and Conditions, Codes of Conduct for the relevant space, so that they are responsible for ensuring the compliance of all event activity participants.
5. The Secretary-Treasurer, or designate, will develop a current schedule of fees and license rates for use of District facilities that will be reviewed annually and posted to the District's website on September 1 of each year. Refer to Appendix A for general guidelines.
6. The Secretary-Treasurer or designate may grant permission for alcohol to be served on school premises provided that individual/groups:
 - 4.1 Book the facility in accordance with District procedures:
 - 4.2

Reference: Sections 22, 23, 65, 85 School Act
Liquor Control and Licensing Act

SD No. 40 (New Westminster)

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Modification to this document is not permitted without prior written consent from SD No. 40 (New Westminster)