



ADMIN PROCEDURES MANUAL

The District recognizes its responsibility to the citizens of this community for the effective use of public funds in providing the best possible education to its children. Responsible financial planning decisions and the carrying out of the agreed educational goals are the predominant themes of the District's budget procedures.

The annual operating budget is a financial plan reflecting the implementation and maintenance of the Board's educational and operational objectives. The financial allocations included in the budget should be consistent with the strategic directions identified in the Board's Strategic Plan.

The annual budget development process for the development of the preliminary budget is aimed at ensuring transparency and accountability in the development of the School District's budgets.

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requirements, approved staffing decisions and approved educational or operational objectives.

- 3.2 The Secretary Treasurer will review the annual budget each year following the finalization of the September 30 enrollment along with the forecast of revenues and expenditures for the school year and will amend if necessary. The surpluses will be used for the school year and will amend if necessary. The surplus will be used for the school year and will amend if necessary.