

MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
OPERATIONS POLICY & PLANNING COMMITTEE

Tuesday, January 18 , 2022, 6:30 PM
Via Webex Livestream

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| PRESENT | Gurveen Dhaliwal, Chair | Karim Hachlaf, Superintendent |
| | Dee Beattie, Vice-Chair | Bettina Ketcham, Secretary-Treasurer |
| | Anita Ansari, Trustee | Maryam Naser, Associate Superintendent |
| | Mary Lalji, Trustee | Robert Weston, Executive Director Human Resources |
| | Danielle Connelly, Trustee | Leanne Sojka, Recording Secretary |
| | Maya Russell, Trustee | Guests: |
| | Mark Gifford, Trustee | Members of the Public |
| | | Amy Grey, Assistant Secretary-Treasurer |
| | | Dave Crowe, Director – Capital Projects |
| | | Tanis Anderson, District Vice Principal, Early Learning |
| | | Sarah Wethered, President, NWTU |
| | | Kristen Keighley-Wight, Communications Manager |
| | | Julie MacLellan, Reporter, New Westminster Record |
| | | Kathleen Carlsen, DPAC Chair |

Committee Chair Connelly recognized and acknowledged the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

ongoing delays due to COVID-19 supply chain issues, extreme cold weather conditions and COVID-19 staffing issues. Due to these influences, it is difficult to provide any definitive move-in schedule and confirmed a move will not occur prior to Spring Break.

b. Operations Update

i. Facilities Report January 2022 (B. Ketcham)

Secretary Treasurer Ketcham shared the report.

ii. 2021-22 Grant Recalculation and Amended Budget Update (B. Ketcham)

Secretary-Treasurer Ketcham reviewed the grant recalculation. The Ministry's new grant recalculation aligned with earlier estimates. She confirms the amended budget season is going well and will provide more detailed budget information at the February Committee meeting.

iii. Finance Update (B. Ketcham)

Secretary-Treasurer Ketcham briefly reviewed the year-to-date Revenue to ~~ew~~ -

Secretary-Treasurer Ketcham shared that stemming from the Funding Model Review completed a number of years ago, Policy -19 that guides the Board's financial reserves and as of June 30, 2022, Boards are expected to have a policy consistent with the Ministry of Education Provincial Accumulated Operating Surplus Policy. To demonstrate accountable and transparent financial planning, Board policy will:

1. Clearly explain the purpose of operating surplus, and how the surplus will be used to support the boards' strategic objectives (for example, improve student educational outcomes) and other operational priorities of school districts.
2. Include guidelines on how inter-fund transfers will be managed
3. Outline how financial risk will be mitigated by establishing a contingency operating surplus.

She identified the most significant changes relate to better explaining the importance of reserves in managing the operations of the District and to remove the \$500,000 Board contingency which is now considered redundant as all unrestricted reserves (which are to be no less than \$2,000,000 or 2% of expenses) serve as a "healthy" contingency.

Questions and discussion ensued.

Moved and Seconded

