

#### **ADMIN PROCEDURES MANUAL**

**Administrative Procedure 140** 

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# ACCEPTABLE USE OF DIGITAL TECHNOLOGY

### **BACKGROUND**

When used responsibly, technology can facilitate collaboration between students, educators, and parents; provide access to a wide variety of online resources, enhance engagement, and amplify student learning. The district recognizes its responsibility to provide guidance in responsible technology use. This Administrative Procedure ensures the appropriate and legal use of district technology to support teaching, learning, and administrative functions. It emphasizes responsible digital citizenship and the protection of personal information.

#### **PROCEDURES**

## 1. Expectations for all users:

- 1.1. Users must comply with all relevant district, provincial and federal policies, procedures, and guidelines.
- 1.2. Users will conduct themselves in a respectful, ethical, legal, and responsible manner and use technology services and platforms only





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